

THREE STEPS TO RUBBISH AND RECYCLING ENFORCEMENT

The four steps below will be followed before a fixed penalty notice is given. Ultimately, step 4 will be for non-recyclers, who persistently put their rubbish or recycling out in the wrong receptacle (sack, box or wheeled bin), put it out later or on the wrong day.

Identification

Rubbish or recycling found in wrong receptacle, put out late or on the wrong day will not be collected and will be stickered

Supply all households in area with information leaflets about recycling

NO

District officer identifies source of rubbish or recycling

YES

Is a 'carer' involved?

NO

YES

Leave information leaflets about recycling for carer

Record incident
Waste collected

Step 1

1st occasion in six months

District officer calls at home. Ensures resident is fully informed about recycling and issues information leaflets

First warning issued and recorded

Waste Collected

Step 2

2nd occasion in six months

District officer calls at home. Explains that this is the 2nd recorded occasion. Re-issues information leaflets

Formal Section 46 Notice served. Second and final warning issued and recorded

Waste not collected. Resident asked to put waste out in correct receptacle, on the next collection day, on time.

Step 3

3rd and subsequent occasions in six months

District officer calls at home. Explains that this is the 3rd recorded occasion. Re-issues information leaflets

Fixed penalty notice for £75 issued under Section 47 (z) (a) of Environmental Protection Act

Waste not collected. Resident asked to put waste out in correct receptacle, on the next collection day, on time

Fixed penalty notice paid within 28 days?

NO

YES

NO FURTHER ACTION

REFER FOR PROSECUTION

